



**CODE OF CONDUCT
INTER-FAITH MINISTRIES, WICHITA, INC.
2011**

This Code of Conduct is established to meet HUD requirements for all applicants for Notice of Funding Availability (NOFAs) to provide a Code of Conduct of that organization.

The Code of Conduct for Inter-Faith Ministries, Wichita, Inc. and Inter-Faith Development Corporation is as follows.

No officer, employee, or agent shall solicit or accept for their personal benefit any gifts or gratuities in excess of minimal value. For purposes of this Code, minimal value is a market value of \$50 or less. This minimal value shall apply to individual meals for banquets and dinners related to the business of the organization.

Violations of this Code will be reported to the Executive Director for disciplinary action as appropriate, taking into consideration the amount of the violation, whether it was intentionally in violation of this Code, and whether prior violations have occurred. Disciplinary action may include, but not be limited to, dismissal, probation, absence with or without pay, or a warning if a first offense. The Executive Director shall also report all such violations and disciplinary action to the Board. Allegations of violations by the Executive Director shall be administered by the Board, using these same standards and disciplinary action.

The Executive Director shall be responsible for assuring that all current officers, employees, and agents receive notice of this Code, and that all future officers, employees, and agents receive notice at the time of their affiliation with the organization in these roles.